

A Thuistí Dhíl...*Dear Parents and Guardians,*

Táimid ag baint úsáide as bealaí difriúla ar líne chun cabhrú leis an múineadh sa scoil. Tuigimid an tábhacht ag baint le sábháilteachtas. Tá súil againn go gcabhróidh an cháipéis seo an fhoireann agus na páistí a choimeád slán agus iad ar líne.

We use a number of online methods to complement our teaching in the school. We recognise that safety is of huge importance and we hope that this document helps to protect school staff and pupils while online.

Cead ó Thuismitheoirí d'Obair Ar Líne. Permission for Online Activities.

Tá sé tábhachtach cead a fháil ó thuismitheoirí maidir le pictiúir, eolas agus obair na bpáistí a scaipeadh nó a chur ar líne.

We recognise the importance of parental permission for the sharing of work, pictures and information regarding their children.

Tugaimid rogha do thuismitheoirí ardáin ar líne mar Seesaw nó GSuite a úsáid.

We give parents a choice regarding use of online platforms like Seesaw and GSuite.

Faighimid an cead seo tríd Aladdin.

We use Aladdin Connect to provide every family with this choice.

Permission Lists ?

Year:

[New Permissions List](#)

Show Archived

<input type="checkbox"/>	Name	Accepted	Declined	No Answer	Creator	Year	Visible to Parents	Cutoff Date
<input type="checkbox"/>	Attendance at school events.	216	0	11	Lára Uí Mháille	2020 / 2021	Yes	Open until choice made
<input type="checkbox"/>	Sharing relevant pupil data for Faith related events/activities	195	16	16	Lára Uí Mháille	No Specific Year	Yes	Open until choice made
<input type="checkbox"/>	Sharing relevant pupil data	216	0	11	Lára Uí Mháille	No Specific Year	Yes	Open until choice made
<input type="checkbox"/>	Use of Seesaw Platform for Online Learning	184	0	43	Lára Uí Mháille	No Specific Year	Yes	Open until choice made
<input type="checkbox"/>	Acceptable Use Policy Re Internet.	216	0	11	Lára Uí Mháille	No Specific Year	Yes	Open until choice made
<input type="checkbox"/>	Acceptable Use Policy Re Inclusion of Pupils work on School website.	214	1	12	Lára Uí Mháille	No Specific Year	Yes	Open until choice made
<input type="checkbox"/>	Publishing of School Photographs	216	2	9	Lára Uí Mháille	No Specific Year	Yes	Open until choice made

Seo an liosta le gach cead don scoilbhliain 2020-21 atá ar *Aladdin Connect*.
This is the Permission List for the schoolyear 2020-2021.

Rialacha maidir le páistí ag obair ar líne.

Rules for pupils using online communication methods.

Ag bronnadh oibre ar líne:

For submitting learning:

1. Bain úsáid as pictiúir agus scríbhneoireacht atá oiriúnach. *Submit work and pictures that are appropriate - have an adult take a look at your work before you send it.*
2. Bain úsáid as teanga atá cineálta agus béasúil. *Use kind and mannerly words.*

Má tá glaoch físe nó ar Zoom:

For video calls/Zoom:

1. Ná déan taifead den ghlaoch. *Pictures or recordings of the video call are not allowed.*
2. Tá rialacha na scoile fós i bhfeidhm. *Remember our school rules - they are still in place, even online.*
3. Bíodh do ghléas in áit chiúin, gan aon rud sa chúlra ag cur isteach ort. *Set up your device in a quiet space, with no distractions in the background.*
4. Tosaigh an glaoch le do mhicreafón balbh. *Join the video with your microphone muted.*
5. Má tá tú i slua, cuir do lámh suas roimh labhairt. *Raise your hand before speaking, just like you would do in class.*
6. Taispeáin gradam do dhaoine atá ag labhairt. *Show respect by listening to others while they are speaking.*

Treoracha do Thuistí/Caomhnóirí:
Guidelines for parents and guardians:

1. Tá freagracht ort súil a choimeád ar do pháistí agus iad ar líne.
It is the responsibility of parents and guardians to ensure that pupils are supervised while they work online.
2. Déan cinntiú go bhfuil obair seolta don mhúinteoir nó curtha ar líne oiriúnach.
Check over the work which pupils send to their teacher, ensuring it is appropriate.
3. Téigh siar ar bhealaí chun a bheith sábháilte ar líne ó am go ham.
Continue to revise online safety measures with pupils.

Má tá glaoch físe nó ar ar Zoom:
For video calls/Zoom:

1. Ná déan taifead den ghlaoch.
Under no circumstances can pictures or recordings be taken of video calls.
2. Dean cinntiú go bhfuil an seoladh ríomhphost ceart ag an scoil chun glaochann a chur i gcrích.
Ensure that the school has the correct email address for inviting you to join apps and meetings.
3. Is í an phríomhaidhm sa ghlaoch ná go mbeidh ceangailt shóisialta idir fhoireann agus páistí. Cabhraigh le páistí taitneamh agus tairbhe a bhaint as an eispéireas.
The main purpose of a video call is to maintain a social connection between the school staff and pupils. Encourage pupils to listen and to enjoy the experience.
4. Ná déan dearmad gur féidir le daoine eile tú a chloisteáil agus a fheiceáil má tá an micreafón agus an ceamara ar siúl. *Be aware that when participating in group video calls, you can be seen and heard unless you are muted or have disabled your camera.*
5. Cuirfeadh tú i seomra feithimh nuair a úsáideann tú an cód do ghlaoch Zoom. Ní ghlacfar le daoine le cuntas Zoom nach féidir linn aithint.
You will automatically enter a waiting room when the code for a Zoom call has been entered. Please note that school staff will only accept users into video call if you can be identified by the display name on your zoom account.

6. Bí cinnte go dtosaíonn do pháiste in am do ghlaoch atá eagraithe. Tabhair cúpla nóiméad do bhaill foirne cinntiú gur tusa atá ann. *Please ensure that your child is on time for a scheduled video, or they may be locked out. Please request to join the Zoom call approximately five minutes before the scheduled start time. This will give school staff time to verify your email address.*
7. Bíodh taithí agaibh roimhré Zoom a láimhseáil. Bíodh sé ar eolas cén chaoi ceamara agus micreafón a chur ar siúl nó a chur as. *Make sure to familiarise your child with the software in advance. For video in particular, show them how to mute/unmute and turn the camera on/off.*
8. Bíodh cúlra oiriúnach agat. *An appropriate background/room should be chosen for the video call.*
9. Tuilleadh eolais faoi GDPR agus Zoom anseo: <https://zoom.us/privacy>
For detailed information on GDPR and Zoom, please visit <https://zoom.us/privacy>



Stopfar an bealach cumarsáide seo má tá briseadh rialacha.

It is important to note that any breach of the above guidelines will result in a discontinuation of this method of communication. A breach may also result in a person being immediately removed from a meeting or in a meeting being immediately terminated. In this case, the child's parent will receive a report on the incident.